

MERCHANT TAYLORS' SCHOOL.

MANOR RULES.

CLOTHES

All parts of the House, including the games hut, must be kept tidy at all times.

You are allowed to put one jacket on the back of your chair.

Outside clothes and coats must be hung on the corridor pegs.

Games kit must be left in the drying room.

Shoes may be kept in toy cupboards or bottom of wardrobes.

Boots (CCF and rugby) must be put in the boot lockers.

Put your clothes in your wardrobe when you change - not on your bed.

NO clothes must be kept in toyes.

TEA

Only prefects are allowed to have tea in the House. All others must have tea in the Games Hut.

FOOD

Food must be cooked in the kitchen only. Non-prefects are not allowed to use toasters etc., in their studies or dayrooms. In addition cooked food must be consumed either in the kitchen area or games hut only, NOT in studies.

MUSIC

Music may be played may be played before 5.30 p.m. After this time earphones must be used, when in studies. Radios are allowed in the dormitory with earplugs only.

SILENCE PERIODS

Silence periods must be used for academic work and boys should remain in their own toyes or studies. Questions or discussions about work should be confined to times outside the silence periods

The library should be used for reading and quiet talking only.

Permission to work late must be sought from the Master on duty.

Dormitories should be vacated, all beds having been made, by 8.00 a.m. on weekdays and 10.00 a.m. on Sundays.

In the Christmas and Easter terms all boys should change for sport in the changing room. In these terms you should use only the back door after games.

Ball games may not be played in or near the House and especially not on the grass between the games hut, Manor and the drive.

All electrical plugs must be removed from the socket whilst you are at School

28th June, 1989.

Dear Parents,

It is with considerable sadness that in two days time we say good-bye to a group who have contributed to School and Manor life in a host of ways. They have provided an ideal example to younger members of the House in the way in which they have balanced academic application with sporting commitment. It would be invidious to pick out individuals from such a strong group, but I suspect none of them would baulk if I thank Simone Lew-Gor and Keiran Clifford for their hard work as Heads of House over the past year. David Mitchell has been awarded the Smith Cup for his outstanding contribution to all walks of School life.

To four the Merchant Taylors' Company has made a generous travel grant to tour Europe in September. At the other end of the spectrum the Thomas twins will be off to Iceland with the School Scouts and James Roberts has been selected to tour Australia with the 1st XI in 1990. Cricket flourishes throughout the House the Richard Gordon's seniors are in this year's final, having beaten Trumplers for the first time. We came second in the House Tennis and Manor boys finished in every place from 2nd to 7th in the Mile Swim. Individuals have won a plethora of awards and cups in sport, the Duke of Edinburgh Scheme and the CCF, but Richard Moore ought to be specially mentioned as the School's outstanding U.14 swimmer, after he gained a pile of 1st place certificates in this afternoon's championships. We lie first in the athletics with Thursday's, I hope, rain-unaffected, finals to come.

Lest you think the emphasis on balance is only superficial, Ajay Chotai has been awarded a Lower Sixth Exhibition and eight other Manor boys were 'mentioned in dispatches' for outstanding performances in their examinations.

James Law has led several parties 'sketching' in London on Sundays, and earlier in the year designed a new Manor tie, as part of a House Charity drive.

Your son will have told you that we are being invaded by various groups during the holidays, and they will be arriving early on Sunday morning. One spin-off from this is that boys will no longer be asked to bring their own duvets or duvet covers from September. It has proved very difficult to differentiate between school and personal bed-linen, and the storage of duvets over the holidays has proving an increasing problem.

We will be away until 15th July, and wish you, your son and the rest of your family a very happy holiday. The boys are due back by 6.00 p.m. on Tuesday, 29th August.

With our very best wishes.

Stephen and Jane Cole

MERCHANT TALENS SCHOOL

THE MANOR OF THE ROSE

Name: Gordon House Number: 34

Christmas Term 1984

INVENTORY OF CLOTHES

No. sent	Minimum No.	Description of Article	No. returned
1	1	School suits (Harrods Ltd.) + extra pair of trousers	
1	1	Pullover, woollen, of medium shade of grey	
2	2	Pairs of shoes, black, plain Oxford or similar pattern	
1	1	Pair sandals or indoor shoes	
5	5	Shirts, white, collars either attached or separate.	
3	3	Pairs of pyjamas	
9	8	Pairs of socks, medium grey.	
12	12	Handkerchiefs, white.	
6	5	Sets of underwear	
1	1	Navy blue raincoat. <i>or jacket</i>	
1	1	Pair of grey flannel trousers for Cricket (Summer Term).	
1	1	Dressing gown.	
1	1	Combs, brushes, flannel (in bag), etc., each marked with name and number	
3	2	Hangers for coats and trousers	
2	2	White shirts for Cricket (Summer Term)	
1	1	Plain white sweater (all three terms)	
2	2	Pairs of white socks (Summer Term)	
1	1	Woollen scarf, black and white, or School scarf for Seniors	
1	1	Tuck box, with lock	
1	1	Shoe cleaning outfit, black	
1	1	Linen bag to be sent on	

No. sent	Minimum No.	Description of Article	No. returned
1	1	House tie	
2	2	Football jerseys, 1 white, 1 black (Winter Terms)	
2	2	Pairs of Football shorts (School pattern), (Members of the First Fifteen require two pairs of white shorts in addition)	
2	2	Vests, white, for Physical Education	
1	1	Pair of dark shorts, for Physical Education	
2	2	Pairs of school stockings (Winter Terms)	
1	1	Pair of white shoes, for Physical Education	
1	1	Pair of football boots (Winter Terms)	
1	1	Pair of swimming shorts (Summer Term)	
1	1	Travelling rug (optional but recommended)	

* *Ordered with track suit. Articles which remain at the Manor during the holidays.*

No. sent	Minimum No.	Description of Article	No. returned
4	4	Bath towels, with loops for hanging	
1	1	Dark <i>Dark with cover</i>	
		<i>Optional Multi Clothing.</i>	
		Sports Jacket	
		Jersey	
		Shirts	

- It is requested that a complete list of things be sent in the boy's trunk, and that everything be sent in good repair at the beginning of the Term.
- All marking, with name and House number, must be done with CASH'S OR SIMILAR WOVEN NAMES, and a good supply of such tapes should be sent to Matron for sports equipment and renewals.
- The House number should be marked on all boots and shoes.
- All articles of games, kit, cricket shirts, football and gym shorts, vests, sweaters and towels should be taped for hanging on pegs in the airing room, tapes on towels being on the long side.
- A mug is needed for tea.

MERCHANT TAYLORS' SCHOOL

THE MANOR OF THE ROSE.

1. BEGINNING AND END OF TERM

Boys, other than new boys, return by 6.00 p.m. on the day before school starts. Please inform the Housemaster if a boy is obliged to return late through ill-health or other difficulty. Boys will be allowed to leave at any time after school has broken up.

2. MEDICAL TREATMENT

Please inform the Housemaster of any medical treatment which a boy has undergone in the holidays. We would be grateful if boy's teeth could be dealt with as far as possible in the holidays. There is a surgery available three times a day for the treatment of minor illnesses and wounds, and the school Doctor is always on call in case of more serious problems. All boys are required to be on the list of the School Doctor and should bring their medical cards with them so that the transfer can be made. There is a comfortable sick-bay in the House for boys who are unfit to attend school.

3. VISITS.

Parents and friends are welcome at the Manor at all times and to telephone boys, (Northwood 27460) at any time, except 5.30 to 8.45 p.m. (Monday to Friday). Please telephone the Housemaster if you have any problems, worries or if you need to contact your son urgently. (Northwood 25826).

4. POCKET MONEY

£0.50p a week is given to every boy and charged on the term account. It is desirable that boys should bring some money with them in addition, the amount being at the discretion of parents. The Housemaster acts as a Bank and boys are asked to deposit money and valuables with him, and to draw it as required. Many older boys have their own bank account. The Housemaster will advance money to boys in emergency or on instruction from parents.

5. PROVISIONS.

Three cooked meals a day are eaten in school and tea and cake is served at 5.00 p.m. in the Manor. In addition arrangements can be made for a boy to receive a weekly order of fresh fruit and a daily milk order, and for these to be charged as extras.

6. LAUNDRY

Laundry is done as economically and efficiently as possible by the Matron's department using the House industrial washing machine and drier in conjunction with a local laundry. It is essential that all property is clearly marked.

7. TRAVELLING AND BOUNDS

Bounds depend on a boy's age. Detailed regulations are published on a separate sheet.

No boy is allowed to drive a motor car during term time, except in the company of his own parents or a guardian or authorised relative, unless special permission has been obtained. No boy is allowed to ride a motor cycle during term time, to keep one within reach of the School, or to leave the School on one at the end of term, again unless special permission has been obtained.

No boy may travel as a passenger in a car driven by another member of the School unless he has written permission from the Housemaster.

Boys are allowed to keep bicycles at the Manor and accommodation is provided for them. They should be kept padlocked when not in use. It is strongly recommended that bicycles are taken home during School holidays.

8. GAMES ETC.

Unless they have been declared medically unfit, all boys take a full part in organized school games, and at a suitable age join the Combined Cadet Force, the Social Service Group or the School Scout Group.

9. INSURANCE.

The school does not accept responsibility for bicycles, transistor radios, record players etc., and parents should ensure that such items are covered by their own Insurance Policies. There is a House television, and hence private televisions are not allowed.

10. GUARDIANS.

If a parent normally resides outside the United Kingdom he must nominate a guardian in the U.K. who will be prepared to accept responsibility for his son in the holidays, and who can be contacted in case of emergency.

11. CONTACT WITH HOME

If a parent does not hear from his son regularly the Housemaster would be glad to be informed.

The Housemaster or his wife will always welcome telephone calls about the general well-being or particular problem regarding boys. The Housemaster is most likely to be in between 1.30 and 2.00 p.m. or after 5.30 p.m.

Housemaster's telephone number : Northwood 25826

Boys' telephone number : Northwood 27460

NO boy may enter another boy's study unless the owner is present.
NO boy may 'borrow' any article without permission
NO boy may use the Matron's corridor.

Day boys and other friends may enter the Manor between 4.00 p.m. and 5.30 p.m., Monday to Saturday and between 2.30 p.m. and 6.30 p.m. on Sunday. They are not allowed in the Hour. They must be signed immediately in the visitors book. These restrictions do not apply to parents or guardians.

DRESS

School uniform should be worn on school days until 4.00 p.m.
For Chapel and other 'official duties' (e.g. car park duty) a jacket and tie should be worn.
For supper, dress should come up to at least 'Saturday dress' standards. Sweatshirts may not be worn without collared shirts.
Attendance at Chapel, prayers and all meals is compulsory.

BOUNDS.

Sixth formers are allowed 'up' to the Manor in study periods.
No other boy may come to the Manor between 9.05 a.m. and 1.30 p.m., unless he has an away match.
No boy may leave the House/Games Hut area after 5.30 p.m. without permission.
Before 5.30 p.m. any boy may visit Moor Park.
This area is extended to Northwood for Divisions and above; Harrow and Rickmansworth for 5ths and above.
Any boy who wishes to go further afield must ask the Housemaster at queue on the same day.
ANY BOY WHO LEAVES THE SCHOOL GROUNDS, EVEN IF HE DOES NOT NEED PERMISSION, MUST SIGN OUT. THIS INCLUDES WEEKEND LEAVE AND AWAY MATCHES.

These restrictions apply to Sunday also.

o boy may keep motorized transport at or near the School, and may not accept an unauthorised lift.

Anybody intending to miss Saturday supper or any Sunday meal must inform the Housemaster at/by Saturday queue.

Any boy who wishes to visit friends or relatives may do so on Saturday evening or Sunday provided he has gained the Housemaster's permission by/at queue on Saturday. Divisions and below are allowed out only to adult relatives or friends.

In usual circumstances a boy may spend Saturday night away from the Manor three times a term. He should gain permission for this on the preceding Wednesday. If he intends to spend the night at a house other than his parents, guardians or close relatives, the Housemaster will ask for written assurance from the host (or his parents) that he will be allowed to stay the night, and will not be allowed to return to the Manor before 8.30 a.m. on Sunday. It is strictly forbidden for any boy to return to the Manor in the 'early hours'.

A boy should miss only two morning services a term, and should be present for all evening services.

SATURDAY DRESS

As general guide lines the following points should be observed:-

1. Coats/Jackets: All coats/jackets are acceptable provided they are not elaborately decorated.
2. Trousers: Semi-formal trousers preferred. Clean normal jeans are acceptable (not ragged-ended or patched).
3. Shirts: Shirts should not have any emblazoned device other than the Merchant Taylors' sweat shirt which is acceptable.
4. Shoes: Plain shoes or trainers only.

No stickers or badges proclaiming some sort of allegiance or state of mind are allowed.

Nothing which is outdoor wear should be worn indoors.

TEAMS

Members of teams playing away or at home are expected to maintain a higher standard: the following is required:-

Jacket, shirt and tie, smart trousers.