



# CODICIL FORM FOR EXISTING WILLS

## ABOUT CODICILS

If you have already made a Will and you would like to leave a legacy to Merchant Taylors' School, you can do this by adding a codicil to your Will. A codicil is a document that amends or adds to an existing Will. You can find a form below. When making a codicil, please note the following:

- We would strongly advise you to seek legal advice before making any codicil.
- The 'suggested wording' (in separate enclosure) sets out wording that you could use to add details of the gift you wish to make to the School.
- You should not try to change your existing Will by crossing out or writing in new provisions as such changes will not be valid and could even affect the validity of your existing Will.
- In the same way as a Will, a codicil needs to be signed in the presence of two people who then need to sign the codicil and include their names, addresses and occupations.
- The codicil should be kept with your Will. It should not be attached to your Will.

## CODICIL FORM

I \_\_\_\_\_ (full name)

Of \_\_\_\_\_  
\_\_\_\_\_ (address)

Declare this to be a \_\_\_\_\_ (first/second etc) codicil to my Will dated \_\_\_\_\_ (include date of Will). In addition to any legacies given in my said Will I give free of tax to the Merchant Taylors' School Charitable Trust (Registered Charity Number 1063740): \_\_\_\_\_

\_\_\_\_\_ (add details of legacy)

to be applied for the [purpose of endowing bursaries at the/general purposes of the] School, and I direct that the receipt of the Bursar or other duly authorised officer of Merchant Taylors' School shall be a sufficient discharge to my executors.

In all other respects I confirm my said Will and any existing Codicils thereto.

Signed \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Signed by the above named testator in our presence and then by us in his/hers.

Witnessed by:

Witnessed by:

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Occupation: \_\_\_\_\_